IMPORTANT NOTIFICATION

~Annual License Plate Audit~

Effective September 30, 2019 all EFS dealers will be responsible for conducting and reconciling their respective Annual License Plate Audit each year. This audit is a full accounting of physical inventory on hand against DHSMV’s official inventory listing.

Requirements:

- Audit completed by dealership designee
- Your Inventory Report must be pulled at end of day on September 30, 2019 to avoid errors. Please contact your local vendor for instructions
- The Inventory Report is compared against physical inventory you have on hand
- Missing inventory must be listed on the Discrepancy of License Plates form. This form is submitted to the Lee County Tax Collector’s office designee along with full payment for any unaccounted for inventory by October 31 of current audit year. No exceptions
- Every EFS dealer must complete the Discrepancy of License Plates form. If there is no missing inventory, complete form accordingly by initialing the appropriate box and signing the form

As always, our office will be available to assist and answer questions.
EFS SITE
INVENTORY VERIFICATION
FY 2018/2019

DISCREPANCY OF LICENSE PLATES

Dealer Name: ______________________________________

Please list the license plate number(s) below that are missing from your inventory. You will be required to submit payment of $28.00 per plate. Payment is required no later than Oct. 31, 2019.

Submit a copy of this discrepancy sheet along with your payment.

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_____ Initial here if there are no discrepancies.

Under penalties of perjury, I declare that I have read the foregoing document and that the facts stated in it are true and correct.

Date Inventory Verified: __________________________

Inventory verified by

Dealership Employee Printed Name __________________________
Signature __________________________

Inventory verified by

Dealership Employee Printed Name __________________________
Signature __________________________