COMPLETING YOUR TITLE FOR TRANSFER

COMPLETED BY THE SELLER(S):
1. Print name of purchaser(s)
2. Address of purchaser(s)
3. Selling price (If a gift, enter the word “gift” or if it is a trade enter the word “trade.”)
4. Enter the date the sale took place
5. Current odometer reading (Must be entered at the time of sale if vehicle is less than 10 years old or if over 10 years old and buyer wishes to have the mileage recorded.)
6. Enter the date the odometer was read (Must be entered at the time of sale if vehicle is less than 10 years old or if 10 years or older and buyer wishes to have the mileage recorded.)
7. ODOMETER BOX MUST BE CHECKED Check only one (Actual, In Excess, or Not Actual). If a “box” is not checked, the title transfer will not be processed and additional paperwork will be required.
8. Signature of seller(s) If owners names are connected by “and” all owners must sign.
9. Printed name of seller(s) If owners names are connected by “and” all owners must print their name.

COMPLETED BY THE PURCHASER(S):
10. Signature of purchaser(s) If your name is going on the title, you must sign.
11. Printed name of purchaser(s) Required for all buyers.

LIENHOLDER(S):
12. If there is a lienholder listed on the paper title, they will need to sign the lien release listed on the title (12a) or provide an original lien satisfaction. If the title is being transferred without the lien being released, we will need a signed statement from the lienholder on their letterhead as to why (Example: transfer of equity, name change, etc.).

Note - If the title is currently being held electronically the seller is not required to produce a paper title. Buyer and seller can come in to any tax collector’s office together, with valid photo ID, and complete a transfer of ownership. If the buyer and seller are not able to be at the office at the same time the seller must request a paper title be printed and complete the steps outlined in this document.

SOLD YOUR VEHICLE? PROTECT YOURSELF!
This information is provided to assist you in completing your title at the time you sell your motor vehicle, vehicle trailer, mobile home, or vessel.

A notification of sale must be made to the local tax collector office within 30 days. This does not apply to vehicles traded in to a licensed motor vehicle dealer.

Visit our official website at www.leetc.com

OFFICE HOURS AND LOCATIONS
Monday - Friday 8:30 a.m. to 5:00 p.m.
Except holiday closings

Bonita Springs...............25987 S Tamiami Trl
Cape Coral.....................1039 SE 9th Ave
Fort Myers....................2480 Thompson St
Lehigh Acres .................3114 Lee Blvd
North Fort Myers............15201 N Cleveland Ave
South Fort Myers............15680 Pine Ridge Rd

LIMITED SERVICE LOCATION
Monday - Friday 8:30 a.m. to 5:30 p.m.
Except holiday closings

Colonial Service Center ........2516 Colonial Blvd
Mailing Address: PO Box 1590
Fort Myers, FL 33902-1590
Notice of Sale and/or Bill of Sale for a Motor Vehicle, Mobile Home, Off-Highway Vehicle or Vessel

☐ Notice of Sale (Seller must complete sections 1 & 3). The purchaser’s signature in section 3 is optional.
☐ Bill of Sale (Seller and purchaser must complete sections 1, 2 (when applicable) & 3).

1. Motor Vehicle, Mobile Home, Off-Highway or Vessel Description

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<tr>
<th>Year</th>
<th>Make/Manufacturer</th>
<th>Body Type</th>
<th>Model</th>
<th>Color</th>
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☐ I/we do hereby sell or have sold and delivered the above described motor vehicle, mobile home, off-highway vehicle or vessel to:

Print Name(s) of Purchaser(s)
Address City State Zip Code
Date of Sale Selling price

2. Odometer Disclosure Statement (Required For a Motor Vehicle)

Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.

WE STATE THAT THIS MOTOR VEHICLE’S [5 DIGIT OR 6 DIGIT ODOMETER NOW READS [ ] [ ] [ ] [ ] [ xx (NO TENTHS) MILES, DATE READ ________/_______/_______, AND WE HEREBY CERTIFY THAT TO THE BEST OF OUR KNOWLEDGE THE ODOMETER READING:

☐ 1. REFLECTS THE ACTUAL MILEAGE. ☐ 2. IS IN EXCESS OF ITS MECHANICAL LIMITS. ☐ 3. IS NOT THE ACTUAL MILEAGE.

Affidavit (When applicable):

3. Certification

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.

Seller’s Signature Seller’s Printed Name Date
Seller’s Address City State Zip Code

Co-Seller’s Signature (when applicable) Co-Seller’s Printed Name (when applicable) Date
Co-Seller’s Address (when applicable) City State Zip Code

Purchaser’s Signature Purchaser’s Printed Name Date
Co-Purchaser’s Signature (when applicable) Co-Purchaser’s Printed Name (when applicable) Date

OWNERSHIP STATUS FOR THE ABOVE DESCRIBED MOTOR VEHICLE, MOBILE HOME, OFF-HIGHWAY VEHICLE OR VESSEL WILL NOT CHANGE UNTIL THE PURCHASER APPLIES FOR AND IS ISSUED A CERTIFICATE OF TITLE.

PROTECT YOURSELF!

When you sell a vehicle, vehicle trailer, mobile home, or vessel, there is no guarantee that the person you sold it to will have the title transferred to their name. There is a possibility that the buyer may be using the vehicle you sold them while it is still in your name.

To protect yourself, you may file the attached HSMV form 82050, Notice of Sale. By filing this form we are able to mark the title record as SOLD. This may help prevent legal and civil liability issues for you, the seller.

In addition to filing this form, we suggest you keep a record of the following:

• An original bill of sale (must be notarized or contain the perjury clause)
• A copy of the title completed for transfer
• Documentation showing that you have traded your vehicle to a dealership
• Any other documentation that you may have from the sale

The ownership status will not change until the buyer applies for title in his/her name, however, the seller’s license plate, vessel registration, or mobile home decal number that is associated with the title record will be removed.

In addition, if a vehicle is being sold and the valid registration is not being transferred to a replacement vehicle, the license plate must be surrendered to a tax collector’s office prior to cancelling insurance. Failure to do so could result in the suspension of your driver license and the inability to renew registrations associated with your record.

REASONS YOUR TITLE TRANSFER AND/OR REGISTRATION COULD BE DECLINED:

• Odometer disclosure discrepancy, alteration or omission
• All applicants not present with proper identification
• Original Title or Manufacturer’s Certificate of Origin not available
• No proof of current Florida insurance
• Missing/Altered information on the title

Check your local phone book government pages or visit the following website for current mailing addresses: http://www.flhsmv.gov/offices/