



**WHAT YOU SHOULD KNOW**

The informational tax notice received is a copy for your records. The original tax notice was requested and sent for payment to the mortgage company listed on the front of the notice.

If the mortgage company is not correct, you will need to contact your mortgage company to discuss the request and payment of your property taxes.

If you do not receive a tax notice for each property and/or account you own, visit us online or contact our office for a duplicate.

The mortgage company usually remits payment to the Tax Collector by the last week of November.

Remit payment directly to the Lee County Tax Collector if you are responsible for payment of your taxes.

When the discount period ends on a weekend or holiday, the discount is extended to the next business day.

**OFFICE HOURS AND LOCATIONS**

Monday - Friday 8:30 a.m. to 5:00 p.m.

<b>Bonita Springs</b> .....	25987 S Tamiami Trl
<b>Cape Coral</b> .....	1039 SE 9th Ave
<b>Fort Myers</b> .....	2480 Thompson St
<b>Lehigh Acres</b> .....	3114 Lee Blvd
<b>North Fort Myers</b> .....	15201 N Cleveland Ave
<b>South Fort Myers</b> .....	15680 Pine Ridge Rd

**Mailing Address:** PO Box 1609  
 Fort Myers, FL 33902-1609

**WHO TO CONTACT**

**Tax Collector**  
**239.533.6000**  
**www.leetc.com**

- Prepares and mails tax notices (tax bills)
- Collects property tax payments based on certified rolls received from Property Appraiser and Levying Authority
- Distributes revenue to Levying Authority

**Property Appraiser**  
**239.533.6100**  
**www.leepa.org**

- Determines property values and exemptions
- Maintains assessed owner(s) name, mailing address, site address, and legal description
- Mails Notice of Proposed Property Taxes (TRIM), in August, which includes values and public hearing dates, however, non-ad valorem assessments are not included
- Certifies tax roll and corrections to Tax Collector

**Levying Authority**  
**Phone number(s) located on front of tax notice**

- Establish, adopt, and provide millage/assessment rate to the Property Appraiser and Tax Collector

Rev. 12/2014

**IMPORTANT DATES TO REMEMBER**

**Early Payment Discounts**

- 4% - If paid in November
- 3% - If paid in December
- 2% - If paid in January
- 1% - If paid in February
- No discount if paid in March
- April 1 - Taxes are delinquent

**Installment Schedule**

- First installment - June
- Second installment - September
- Third installment - December
- Final installment - March
- April 1 - Taxes are delinquent

**Holiday Closings**

Visit us online or contact our office for Holiday Closings.



**PAYMENT OPTIONS**

**Online [www.leetc.com](http://www.leetc.com)**

- Click *Pay Online*
- Select *Real Property Taxes*
- Enter your *Account Number* or other *Search By* criteria
- Add item to your cart and proceed through the *Checkout* process
  - Choose your method of payment
    - *No additional fee if paying by an Echeck (bank account)*
      - Certain brokerage and foreign accounts may be prohibited

**By Mail**

- Make check or money order payable to *Lee County Tax Collector*
- Postmark and/or check date determine early payment discounts
- Write your *Account Number* on the payment
- Detach the coupon and return with your payment

**In Person**

- Visit any office location
- Bring your tax notice
- Cash, check, money order, debit card (PIN required), and all major credit cards accepted

**CREDIT/DEBIT CARD PAYMENTS**

A convenience fee is charged when using a credit or debit card and is subject to service provider rates which may vary. No portion of this fee is retained by the Tax Collector's office.

**ALTERNATIVE PAYMENT OPTIONS**

**Installment Payment Plan** - allows discounts and payment of taxes in four installments. To pay next year's taxes, complete and return the attached Installment Payment Plan Application on or before April 30, 2015.

**Partial Payment** - allows multiple payments on current year taxes, however, no discount is allowed, and a processing fee is charged for each partial payment. Completion of a Property Tax Partial Payment Agreement is required and must accompany the initial partial payment.

**Homestead Tax Deferral** - allows property owners eligible for homestead exemption and who meet certain conditions to delay paying a portion or all of their taxes. An application for Homestead Tax Deferral must be filed with our office on or before March 31, 2015.

Visit us online or contact our office for forms and information.

**2015 INSTALLMENT PAYMENT PLAN APPLICATION**

To pay your 2015 property taxes by installments, complete and return this application to our office on or before April 30, 2015. Upon receipt, the Tax Collector will mail your first notice with instructions. If you have not received your first notice by June 15, 2015, contact this office.

I hereby make application to participate in the Installment Payment Plan for the 2015 tax year. To be completed by property owner.

Type of Account:    Real Estate    Tangible

Account No: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Site/legal description (obtain from tax notice or website):  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Print Mailing Address for Tax Bill: \_\_\_\_\_  
 \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Signature \_\_\_\_\_